



Peace Operations Training Institute

Study peace and humanitarian relief any place, any time

Operating Framework for the Cooperative Programme of Study offered by

The Peace Operations Training Institute,

and

Authorised National Peacekeeping Training Centres, Universities, and Other Programmes

leading to the awarding of

The Certificate-of-Training in United Nations Peace Support Operations

1 January 2009

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1. **AUTHORITY**

This Operating Framework for the cooperative programme of study leading to the *Certificate-of-Training in United Nations Peace Support Operations* is promulgated by the Peace Operations Training Institute. It shall be the purpose of this Operating Framework to establish the procedures by which the Peace Operations Training Institute and authorised national peacekeeping training centres, universities, and other training institutions shall form a cooperative programme for the purpose of offering standardised training in peacekeeping. This programme shall be administered by the Executive Director of the Peace Operations Training Institute.

2. **PURPOSE OF THE COOPERATIVE PROGRAMME OF STUDY**

It is the purpose of this cooperative programme of study to offer a training structure that integrates classroom training, distance training, and students' original written theses on approved aspects of peacekeeping. This cooperative programme of study is designed to be universally available, flexible, and economical. A student who satisfactorily completes all three components of the programme will be awarded the *Certificate-of-Training in United Nations Peace Support Operations*. The holder of this Certificate will have demonstrated a thorough study of peacekeeping but the Certificate will not be offered as a guarantee of employment with the United Nations.

3. **BACKGROUND**

The training of peacekeepers has always been a national responsibility and a national prerogative. The United Nations Department of Peacekeeping Operations Integrated Training Service issues training materials and guidelines for how peacekeeping training should be conducted, but the DPKO Integrated Training Service is not responsible for the actual conduct and delivery of peacekeeping training.

There are over 100 different peacekeeping courses offered by over 30 different nations through their national training centres. These courses range from a few days to several months. The classroom instructors are usually military personnel of the nation offering the course. Many of the resident programmes include some sort of exam and most award a certificate or other form of recognition for completion, but this will vary between programmes. In most cases the cost of the training is borne by the nation offering the courses and in some cases foreign students are permitted to attend upon payment of an enrolment fee.

In addition to the resident classroom courses offered by peacekeeping training centres, there are also classroom peacekeeping courses offered by other organisations. These include training and educational components within the UN system, courses held at colleges and universities specializing in UN-related studies, and courses conducted by NGOs and private not-for-profit training (and research) facilities.

The Peace Operations Training Institute offers a programme of self-paced correspondence courses on peacekeeping. Students from 132 different nations study the course materials *in situ*, submit an exam at the end of each course, and if they pass they receive a Certificate-of-Completion for each individual course.

4. INTEGRATION OF THREE TRAINING COMPONENTS: CLASSROOM TRAINING, DISTANCE TRAINING, AND INDIVIDUAL RESEARCH

It is the purpose of this cooperative programme of study to integrate classroom training, distance training, and individual research. Sections 5 through 7 below, provide the standards and methods for the administration of each component.

5. CLASSROOM TRAINING

Classroom training shall consist of approved courses conducted by training components within the UN system, courses offered by regional or national peacekeeping training centres, courses held at colleges and universities specializing in UN-related studies, courses conducted by NGOs and private not-for-profit training (and research) facilities, and others as may be appropriate.

5. a. Certification for Approval of a Classroom Course

An organization offering a classroom course in peacekeeping or peacekeeping-related topics may submit an Application for Approval of a Classroom Course (provided in Appendix 1) to the Executive Director of Peace Operations Training Institute.

The Executive Director of the Institute shall review the Application for Approval of a Classroom Course based on the following criteria. The classroom course should cover a topic or topics appropriate to peacekeeping or related to peacekeeping. The classroom course should offer an opportunity for students to have face-to-face discussions with classroom teachers and other students, to ask questions, to participate in simulations as appropriate, and to learn under the supervision of an experienced instructor or instructors. There must be one Supervising Instructor identified and his or her qualifications must be sufficient (this individual must also be qualified to serve as a Thesis Adviser as discussed in section 7, below). There are no rigid time minimums but as a general guideline, a full-time course should be one to two weeks in duration; and a semester-long university course should meet for approximately 14 weeks for approximately three hours per week. The course content should not contradict accepted UN doctrine, policy, or practices. The provider of the classroom course should be prepared to make a statement that the student has satisfactorily completed the course requirements and this determination may be made based on performance on a written exam, practical performance, direct observation, or other methods as may be appropriate.

It is recognised that national peacekeeping training centres (and other classroom training providers) offer courses on a wide variety of peacekeeping-related topics and therefore the content and focus of each student's resident experiences may differ. This is viewed as a strength as each student will be free to specialize in a topic offered by an approved training centre, while still completing the standard correspondence courses provided through distance training and the written thesis required of all students.

The *Certificate-of-Training in United Nations Peace Support Operations* awarded to the student (upon completion of all three components of the programme) shall bear the name of the organisation providing the classroom course and the Supervising Instructor (or his organisational senior) shall sign the Certificate accordingly. An example of the *Certificate-of-Training in United Nations Peace Support Operations* is provided as part of Appendix 1.

6. DISTANCE EDUCATION

Participants in the programme complete one self-paced correspondence course from the Peace Operations Training Institute per month for 12 months. The Executive Director of the Institute promulgates a list of courses available and the categories from which students may choose their 12 courses. These courses each include their own End-of-Course Examination where the minimum passing score is 75% and students are required to pass all the exams prior to completion of the programme and the awarding of the Certificate-of-Training. It is intended that students complete one correspondence course per month for 12 months, but students are free to proceed at their own pace as long as all 12 courses are completed within a maximum of 18 months of the initial enrolment. The correspondence courses provide the opportunity for students to extend what they have learned in the classroom courses, study individual topics not conveniently available in lecture format, and make progress in their studies at their own speed and based on their own ability. Students may begin their correspondence courses at any time before or after the classroom course. A list of correspondence courses available as of 1 January 2009 is provided in Appendix 2 but this list will change as new courses are introduced. For an updated list of courses available, contact the Peace Operations Training Institute or view the Institute's website at <http://www.peaceopstraining.org>.

7. INDIVIDUAL STUDENT RESEARCH PAPERS: THE THESIS

After the completion of the resident classroom course or a minimum of six of the 12 required correspondence courses, the student may begin working on the original thesis integrating what he or she has learned. The thesis is to be written at the level of graduate college research and should demonstrate both a factual understanding of peacekeeping and an ability to synthesize and discuss peacekeeping and related issues. A list of suitable topics is provided in Appendix 3 but students are encouraged to depart from this list with prior approval as documented in the Petition to Commence the Thesis, provided as Appendix 4.

7. a. Petition to Commence the Thesis

There are three steps to the completion of the thesis requirement. First, the student should complete and submit the Petition to Commence the Thesis. This will require the agreement and signature of an approved Thesis Adviser, identification of an approved topic or request for approval of an original topic, and submission for approval by the Thesis Coordinator. Once the Petition to Commence the Thesis has been approved by the Thesis Coordinator the student will commence work on the project and communicate with the Thesis Adviser as required. It is generally expected that the Thesis will be completed within approximately six months or less but the student must complete the Thesis within 18 months of the date of approval of the Petition to Commence the Thesis for it to satisfy the requirements for completion of the *Certificate-of-Training*.

7. b. Writing the Thesis and Obtaining Approval

In the second step, the Thesis Adviser will discuss the topic with the student, supervise the development of the concept, and read the Thesis for quality and merit. The Thesis Adviser and student may meet directly or may communicate by e-mail, phone, or other means as appropriate. When the student has completed writing the thesis he or she will submit it to the Thesis Adviser for approval. The Thesis Adviser may take one of two actions: Return it to the student for recommended changes; or forward it to the Thesis Coordinator (in both printed and computer-readable form) with a recommendation for acceptance. If the Thesis Adviser returns the Thesis to the student for

recommended changes, this does not constitute rejection of the Thesis or failure of the student. The student may resubmit a revised Thesis to the Thesis Adviser for reconsideration and this may be done as many times as practical within the 18 months following the approval of the Petition to Commence the Thesis.

7. c. Approval by the Thesis Coordinator

The third step in the completion of the thesis requirement is the approval by the Thesis Coordinator. The Thesis Coordinator may take one of two actions: If the Thesis is deemed to be adequate, as will normally be the case, he will approve it, notify the student and the Thesis Adviser, and have the Thesis posted and available on the Internet. The Thesis Coordinator also has the prerogative to return the Thesis to the Thesis Adviser for additional work, but this shall be done only in cases where the Thesis Adviser is deemed to not uphold needed standards. In such cases as this may occur the Thesis Adviser shall normally be suspended from accepting further students. The Thesis shall be written in a language agreed upon by the student and the Thesis Adviser. If the Thesis were written and approved in a language not known to the Thesis Coordinator, he or she could invite the opinion of another qualified individual as appropriate. The Thesis Adviser will be paid by the programme an amount of US\$500 per student. This shall be payable on the approval of the Thesis by the Thesis Coordinator, or at the expiration of the 18-month maximum time period, whichever comes first.

8. STUDENT POPULATION AND ADMISSIONS POLICY

The target student population for this programme is composed primarily of military peacekeepers or military personnel who could potentially serve as peacekeepers. It is also anticipated that the training will be beneficial to non-commissioned officers, UN Secretariat personnel, civilian police, employees of NGOs, diplomats, and others. This programme has an open admissions policy. Any individual who wishes to receive this training will be admitted but there will be no effort to publicise the programme to individuals beyond the populations of peacekeepers, civilian police, diplomats, NGO employees, and other relevant organisations and professions.

9. COSTS, FUNDING, AND FINANCIAL CONSIDERATIONS

This three-part programme is designed to be economical and affordable. Students attending approved classroom courses provided by national peacekeeping training centres or other nationally sponsored courses will normally have no additional fees for their resident training. In those cases where there is a fee for classroom training, this is between the student and the classroom training provider.

All costs associated with the 12 self-paced correspondence courses, the 12 associated End-of-Course Examinations, the supervision and review of the thesis, and the *Certificate-of-Training in United Nations Peace Support Operations*, shall be funded by a one-time payment of US\$2,909. This may be paid by the student, a sponsoring organisation, or nationally sponsored programme as appropriate. Appendix 6 provides an allocation of costs.

10. TIME REQUIREMENTS AND SCHEDULE

This programme is designed to be completed by students in approximately 15 months of part-time study but the actual time needed for each student will vary. Time lines are provided below. Individual extensions of time requirements may be made by the Executive Director of the Peace Operations Training Institute in response to specific student requests.

A student may begin the programme at any time either by participation in an approved classroom course or by enrolling in the 12 self-paced correspondence courses. Students who begin the programme by enrolling in a classroom course have six months to begin the correspondence courses. Students who begin with the correspondence courses have 18 months to complete an approved classroom course. Once the student has completed either the classroom course or six correspondence courses he or she may begin the thesis process by submitting the Petition to Commence the Thesis. The Thesis must be completed within 18 months of the date of the approval of the Petition to Commence the Thesis. Upon completion of all three components of the programme (classroom course, 12 distance-training courses, and Thesis), the student shall submit a Petition For The Certificate (see Appendix 5). Once the Petition For The Certificate is received by the Peace Operations Training Institute and a confirming determination has been made, the *Certificate-of-Training in United Nations Peace Support Operations* will be processed and sent directly to the student.

10. a. Time lines:

Beginning of the Programme:

Students may begin the programme either by attending an approved classroom course or enrolling in the correspondence courses.

Students beginning with the correspondence courses have 18 months to complete an approved classroom course.

Students beginning with the classroom course have 6 months to enrol in the correspondence courses.

Completion of the Correspondence Courses:

The correspondence courses are designed to be completed at the rate of one per month for 12 months. Students proceed at their own pace but they must complete all 12 courses within 18 months of enrolment in the first course.

Submission of the Petition to Commence the Thesis:

Students may submit the Petition to Commence the Thesis after they have completed either the classroom course or six correspondence courses.

Submission of the Thesis:

It is estimated that the Thesis will normally take approximately 6 months to complete. However, the thesis must be completed within 18 months of the date of the approval of the Petition to Commence the Thesis.

Previously Taken Courses, Special Circumstances and Requests, and Granting of Variance:

Students who have previously completed some of the requirements of this programme but who fall outside the established time schedules may request a Granting of Variance. Students who need a Granting of Variance from these time requirements for any reason may make a request by letter to the Executive Director of the Peace Operations Training Institute.

Maximum Allowable Time:

This programme is designed to be completed in approximately 15 months for most students. However, the maximum time under the guidelines established here would be for a student who began with a classroom course, enrolled in the correspondence courses 6 months later, took 18 months to complete the correspondence courses and at the end of those 18 months submitted the Petition to Commence the Thesis, and took a full 18 months to complete the Thesis.

11. RESPONSIBILITIES

11. a. The student

The student is responsible for obtaining admission to an approved classroom course and satisfactorily completing the classroom course.

The student is responsible for enrolling in 12 correspondence courses from the Peace Operations Training Institute and passing all 12 End-of-Course Exams with a minimum score of 75%. The student is responsible for contacting an approved Thesis Advisor and proposing a suitable thesis topic, submitting the Petition to Commence the Thesis, writing the thesis under the supervision of the Thesis Adviser, submitting the Thesis to the Thesis Adviser (in both printed and computer-readable form) for approval, making any revisions as directed by the Thesis Adviser and resubmitting the Thesis, and submitting the Petition For The Certificate once all programme requirements have been met.

11. b. The Supervising Instructor of the Classroom Course

The Supervising Instructor of the Classroom Course is responsible for supervising the teaching of the course but is not expected to teach every class. The Supervising Instructor of the Classroom course is responsible for assessing satisfactory student completion of the course and reporting the student's satisfactory completion to the Executive Director of the Peace Operations Training Institute. The Supervising Instructor shall either sign the *Certificate-of-Training* or shall arrange for signature by a more senior individual.

11. c. The Thesis Adviser

There will be as many Thesis Advisers as may be appointed by the Thesis Coordinator. A Thesis Adviser will normally hold a minimum rank of Lieutenant Colonel or Commander, hold a comparable civilian rank, or hold a Ph.D. The Thesis Adviser is responsible for supervising the student as the student writes the thesis. This will include communicating with the student when the student proposes the concept; either forwarding the student's Petition to Commence the Thesis with a favourable recommendation or returning the petition to the student for revision; communicating with and mentoring the student as needed during the development of the thesis; reading drafts and offering suggestions; reading the submitted thesis for quality and merit and either forwarding it to the Thesis Coordinator with a favourable recommendation or returning it to the student for revisions. The Thesis Adviser shall be available to the student by either e-mail, phone, fax, post, or direct meeting until the thesis is approved or expiration of the 18-month maximum time allowed for completion. One Thesis Adviser may supervise multiple students. Thesis Advisers report to the Thesis Coordinator.

11. d. The Thesis Coordinator

There shall be one Thesis Coordinator who shall be appointed by the Executive Director of the Peace Operations Training Institute. In the absence of an appointed Thesis Coordinator the Executive Director of the Institute shall serve as the Thesis Coordinator. The Thesis Coordinator shall recruit, evaluate, appoint, and terminate Thesis Advisers. The Thesis Coordinator shall review Petitions to Commence The Thesis and may either approve them or return them disapproved. The Thesis Coordinator shall review Theses that have been favourably recommended by Thesis Advisers and the Thesis Coordinator may either approve a thesis or return it to the Thesis Adviser for revisions by the student. The Thesis Coordinator shall see that approved theses are posted on the web and available for public examination. The Thesis Coordinator reports to the Executive Director of the Peace Operations Training Institute.

11. e. Executive Director of the Peace Operations Training Institute

The Executive Director of the Peace Operations Training Institute shall be responsible for the operation of the cooperative programme of study under the terms of this Operating Framework. The Executive Director of the Institute shall supervise the programme, appoint and terminate the Thesis Coordinator, approve or disapprove Applications for Approval of a Classroom Course, confirm a student's completion of the three components to the cooperative programme of study, coordinate with the directors of the various providers of classroom training, sign the *Certificates-of-Training*, obtain confirming signatures on the *Certificate-of-Training* from the Supervising Instructor of the Classroom Course, and award the *Certificate-of-Training in United Nations Peace Support Operations*.

Appendix 1

Application for Approval of a Classroom Course

This application shall be used by educational/training components within the UN system, regional or national peacekeeping training centres, colleges and universities specializing in UN-related studies, NGOs and private not-for-profit training (and research) facilities, and others to apply for approval of a classroom course to meet the classroom-course requirement of the cooperative programme of study leading to the *Certificate-of-Training in United Nations Peace Support Operations*. Approval is normally for a 3-year period and may be renewed.

This cooperative programme of study requires that the student complete three components: An approved classroom course; twelve self-paced correspondence courses; and an original thesis written by the student. It is the purpose of this Application for Approval of a Classroom Course to provide for a review and approval (or disapproval) of a proposed classroom course as a recognised part of the cooperative programme of study.

Once a student completes all three components of this programme he will be awarded the *Certificate-of-Training in United Nations Peace Support Operations*. This Certificate shall bear two signatures, one of which is the Supervising Instructor or other representative of your organisation, and the other is that of the Executive Director of the Peace Operations Training Institute. An example of the Certificate is provided with this application.

This form may be used to request approval of either a single classroom course or multiple classroom courses. If approval is being requested for multiple classroom courses, please be careful to indicate separately each course's Supervising Instructor, course duration, number of convenings, etc.

Please answer the questions provided below, either in the space provided or on a separate sheet of paper as may be needed. When completed, this application may be mailed to the Peace Operations Training Institute, 1309 Jamestown Rd. Suite 202, Williamsburg, VA 23185, USA.

1. Name of organisation offering classroom course and requesting approval.

2. Mailing address of organisation.

3. Name of course for which approval is being requested.

4. Name of Supervising Instructor for the course (and mailing address if different from address of organisation).

5. Phone and fax numbers of Supervising Instructor for the course (include all country and city codes).

6. E-mail of Supervising Instructor and Internet web home page (if appropriate).

7. How long is this classroom course? Please describe the schedule both in terms of hours and days.

8. Number of students per course and number of class convenings per year.

9. Language in which the course is conducted.

10. In the space below please provide any additional information as may be appropriate to convey a more full understanding of the content, focus, scope and delivery of the course, or attach additional information as appropriate.

11. Please attach a copy of the syllabus of the course. Any length of syllabus is acceptable but in general a one- or two-page listing of topics should be sufficient. It is not necessary to include individual lesson plans.

12. Please attach curriculum *vitae* of the Supervising Instructor. The Supervising Instructor will automatically be considered as a Thesis Adviser. The CVs of additional instructors may be included if desired but this is not required. Additional instructors may apply as Thesis Advisers but this is also optional.

13. Supervising Instructor's signature and date of submission.

I hereby submit this Application for Approval of a Classroom Course for the named classroom course to be approved as meeting the classroom-course requirement leading to the *Certificate-of-Training in United Nations Peace Support Operations*.

Signature of Supervising Instructor

Date

The Peace Operations Training Institute

And

The Egyptian National Peacekeeping Training Centre

awards

Major A. B. Cee

this

**Certificate-of-Training in United Nations
Peace Support Operations**

*Harvey J. Langholtz, Ph.D.
Executive Director, Peace Operations Training Institute*

*Colonel X. Y. Zee
Commander, Egyptian Peacekeeping Training Center*

Appendix 2
Self-Paced Correspondence Courses
Available from the Peace Operations Training Institute as of 1 January 2009

AN INTRODUCTION TO THE UNITED NATIONS SYSTEM: ORIENTATION FOR SERVING ON A UNITED NATIONS FIELD MISSION

[In English, French and Spanish]

Students gain a solid introductory foundation in the workings and structure of the UN and UN initiatives to support peace. Topics include the task and mission organisation, the principal organs of the UN, the UN's role in maintaining peace and security, the UN's role in the fields of development and related humanitarian actions, the environments, principles of duties and responsibilities, safety and security, the available tools, and the institutional partners involved in peacekeeping. Nine lessons, 164 pages.

COURSE AUTHOR: LTC Christian Hårleman, Army of Sweden, Retired and former Chief of Training, UN Department Peacekeeping Operations. Served on UN Missions in Latin America, Africa, Asia, Europe, Middle East.

CIVIL-MILITARY COORDINATION (CIMIC)

[In English, French and Spanish]

Civil-military coordination provides the interface between the military component of a UN peace operation and the political, humanitarian, developmental, human rights and rule of law components of the mission, as well as others in the larger peacebuilding system. CIMIC is a crucial function in any complex peace operation because it is a 'force-multiplier' that contributes to the mission achieving a system-wide impact on the conflict system it is attempting to transform. While aimed at UN CIMIC officers, all military and civilian students will find this course useful as it will improve their understanding of the institutional cooperation that needs to occur between mission components, and between the mission and the rest of the system, in order to ensure a sustainable peace process. The focus of the course is on principles, policies and broad approaches and provides examples of CIMIC structures and operations from a number of UN and African missions. Seven lessons, 216 pages.

COURSE AUTHOR: Cedric de Coning, Joint Research Fellow at ACCORD and NUPI, previously a training officer at DPKO ITS and a political and civil affairs officer with UNTAET; and Stephen E. Henthorne, Fellow of the Royal United Services Institute for Defence and Security Studies and a NATO/EU Subject Matter Expert in the areas of Joint-Interagency-Multinational Stability Operations.

COMMANDING UNITED NATIONS PEACEKEEPING OPERATIONS

[In English, French and Spanish]

This course was designed for military, police, and civilian students who may find themselves in leadership positions in peacekeeping operations, or for those wishing to understand the issues associated with commanding peacekeeping operations. It is useful for participants at the strategic, operational, or tactical level, and for senior and junior leaders on peacekeeping operations. Topics include UN Organs and Agencies, the Development of Peacekeeping Operations, the UN Charter, Definitions of Peacekeeping, Status of Forces, the UN Department of Peacekeeping Operations, Peacekeeping Doctrine, UN Police, Selection and Preparation of Leadership, Regional Organisations, Sustainability and Logistical Support Requirements, MOUs, Contingent-Owned Equipment, Command and Control, Civil-Military Coordination, NGOs, Security, SOPs, National Contingents, Tactical Techniques for Military Commanders, Observation Posts, Patrols, Checkpoints, Convoy Escorts, Rules of Engagement, Code of Conduct, List of Acronyms, and other support material. Ten lessons, 260 pages.

COURSE AUTHOR: Major General Tim Ford, Royal Australian Army, Retired, Former Head of Mission, UNTSO, and former Military Adviser to the Secretary-General.

THE CONDUCT OF HUMANITARIAN RELIEF OPERATIONS

[In English, French and Spanish]

Students learn how humanitarian relief is provided to refugees and victims of war and natural disasters. Topics include a history of humanitarian relief, the development of humanitarian action in the 20th century, international humanitarian organizations, specialized government structures, NGOs, the Red Cross, principles of intervention, respect for at-risk populations including women and children, international humanitarian law, management of humanitarian emergencies, population security and safety, managing a refugee camp, community health care in humanitarian intervention, control of communicable diseases and epidemics, relief convoys, shelter, distribution of food aid, water management, collective sanitation, sustainable solutions to humanitarian crises, freely consented repatriation, asylum, conducting elections, establishment of civil institutions, the humanitarian charter, minimum standards for disaster relief, code of conduct in rescue and disaster situations. Directory of humanitarian-related internet sites. Eleven lessons, 208 pages.

COURSE AUTHOR: M. Yvan Conoir, MBA and a Graduate in Political Sciences, 20 years experience in Humanitarian relief operations, DDR, Reconstruction, and Peacebuilding, as well as Capacity building and Training programmes with UNHCR, UNICEF, CARE Canada, CECI, the Pearson Peacekeeping Training Centre and the Peace Operations Training Institute in Africa, Asia, Central America, the Balkans and Canada.

DISARMAMENT, DEMOBILIZATION AND REINTEGRATION (DDR): PRINCIPLES OF INTERVENTION AND MANAGEMENT IN PEACEKEEPING OPERATIONS

[In English and Spanish]

The aim of the Disarmament, Demobilization and Reintegration (DDR) process is to contribute to security and stability in post-conflict situations so that recovery and development can begin. The DDR of ex-combatants is a complex process, with political, military, security, humanitarian and socioeconomic dimensions. It aims to deal with the post-conflict security problems that result from ex-combatants being left without livelihoods or support networks—other than their former comrades—during the critical transition period from conflict to peace and development. This course will help UN and national decision makers, as well as UN, national and NGO practitioners, to understand the aims, objectives and practical issues related to a DDR process. It will present different policies and strategies for the development, management and evaluation of a DDR programme based on the International DDR Standards (IDDRS), which consolidate over 15 years of UN lessons and good practises on DDR issues. Eleven lessons, 316 pages

COURSE AUTHOR: The Inter-Agency Working Group on DDR, consisting of fifteen UN departments, agencies, funds, and programmes, was established by the United Nations Executive Committee on Peace and Security with a mandate to improve UN performance in DDR. The Working Group publishes the Integrated DDR Standards, a set of policies, guidelines, and procedures for UN-supported DDR programmes in the context of peacekeeping. This course was adapted from the Integrated DDR Standards by Yvan Conoir, E-Learning for Peacekeepers Coordinator for the Peace Operations Training Institute.

ETHICS IN PEACEKEEPING [In English, French and Spanish]

Provides a basic overview and creates an understanding of the Ethics in Peacekeeping. Through case studies and practical examples, this compilation serves as a guide for peacekeepers in the field and provides some perspectives concerning the major aspects of modern-day peacekeeping from an ethical point of view. Topics include: the Code of Conduct; Cultural Awareness; Gender and Peacekeeping; SEA and Human Trafficking; Child Protection; Human Rights; HIV/AIDS Awareness; and UN Guidelines and Procedures on Discipline. Eight lessons, 132 pages.

COURSE AUTHORS: Anne Elias, MSc., who has worked on human rights projects at DPKO TES; and Lt Col Michael McDermott, Training Officer at DPKO ITS.

GENDER PERSPECTIVES IN UNITED NATIONS PEACEKEEPING OPERATIONS

[In English, French and Spanish]

This course strives to educate all interested individuals that want to learn about the conceptual and operational issues involved in integrating a gender perspective in complex peace operations. The course describes in general terms the problems related to gender issues surrounding international modern conflict by analyzing how it has evolved through time. The course also addresses how gender balance and gender equality allows women to stop being victimized in the conflict theatre. The course also emphasizes the need for women to have a strategic role at all UN decision-making levels and at the mission level, as well as at government and local levels. Nine lessons, 242 pages.

COURSE AUTHOR: Professor Ximena Jimenez, BS, MA, MSc. Professor at CECOPAC and Professor Fellow at the Army War College of Chile. Gender consultant.

GLOBAL TERRORISM

[In English and French]

First released in early 2001, and revised following the events of September 11, 2001, this course provides a comprehensive knowledge of the terrorism phenomenon throughout history, culminating in the present threat posed by transnational terrorism. Its scope is the widest possible and includes transnational, international and domestic terrorism; terrorist groups; lone terrorists; different forms of historical terrorism; tactics and strategies such as kill-zones and choke-points; logistics; the terrorist armoury of weapons and their effects; sponsorship, including political and religious support; terrorism in the context of guerrilla warfare, criminal assault, and acts of war; the terrorism-media relationship; anti- and counter-terrorism; and the systematic eradication of terrorism vis à vis emergency suppression. Motives, victims, targets and types of leadership are also among the many topics covered in this richly illustrated course, and a broad range of nineteen relevant annexes includes a catalogue of major attacks spanning many years; a glossary of related terrorism, police, security and intelligence terms; and a brief profile-table of several hundred terrorist groups. Major case studies and historical terrorist attack briefs are also included in the course material, which was mentioned by the UN Secretary-General in his report (UN GA Report A/55/179) to 185 Ambassadors at the UN General Assembly as one of the training measures to suppress terrorism. Twelve lessons, 552 pages.

COURSE AUTHOR: Paul Medhurst, Ph.D., former Deputy Chief, Security and Safety Section, UN Office, Vienna.

HISTORY OF UNITED NATIONS PEACEKEEPING OPERATIONS DURING THE COLD WAR: 1945 TO 1987

[In English, French and Spanish]

This course provides students with an understanding of the genesis, origin, evolution, functioning, and effectiveness of UN peacekeeping during the Cold War. It covers the Arab-Israeli conflict and missions in Korea, Lebanon, the Congo, India and Pakistan, the Middle East, Cyprus, and Africa. Military peacekeeping is discussed as a means to promote the peaceful settlement of disputes. Eleven lessons, 206 pages.

COURSE AUTHOR: Professor Sunil Ram, Canadian Forces Ret; based in part on the original course by the late Mr. F.T. Liu, former UN Assistant-Secretary-General for Special Political Affairs.

HISTORY OF UNITED NATIONS PEACEKEEPING OPERATIONS FOLLOWING THE COLD WAR: 1988 TO 1996

[In English, French and Spanish]

This course traces the resurgence and subsequent retrenchment of UN peacekeeping and peace enforcement during the years following the Cold War, discussing both the successes and the failures. It covers the operations in the Persian Gulf, Yugoslavia, Somalia, Rwanda, Mozambique, Angola, Cambodia, and Central America. Eleven lessons, 326 pages.

COURSE AUTHOR: Professor Sunil Ram, Canadian Forces Ret; based in part on the original course by the late Mr. F.T. Liu, former UN Assistant-Secretary-General for Special Political Affairs.

HISTORY OF UNITED NATIONS PEACEKEEPING OPERATIONS FROM RETRENCHMENT TO RESURGENCE: 1997 TO 2006

[In English, French and Spanish]

This course traces the retrenchment of UN peacekeeping operations in the late 1990s and early 21st Century, which led to a growth in the size, scope, and complexity of new and existing UN peacekeeping and peace-enforcement operations. The course covers operations in Haiti, Guatemala, the Balkans, and Africa. Eight lessons, 330 pages.

COURSE AUTHOR: Professor Sunil Ram, Canadian Forces Ret.

INTERNATIONAL HUMANITARIAN LAW AND THE LAW OF ARMED CONFLICT

[In English, French and Spanish]

This high-level course covers International Humanitarian Law as applied to soldiers, humanitarian workers, refugees, displaced persons, and others involved with armed conflict. Topics include background and definitions, protection of victims, rights of prisoners of war, rules of conduct in hostilities, means of implementation, human rights and IHL, applicability of IHL to peacekeeping and peace enforcement, different applications to international and intra-national conflicts, terrorism, sovereignty, and the role of the International Red Cross in International Humanitarian Law. Written at a higher level than other Peace Operations Training Institute courses, this course deals with complex legal and military issues. Eight lessons, 166 pages.

COURSE AUTHOR: Mr. Antoine Bouvier, Legal Adviser, Delegate to Academic Circles, International Committee of the Red Cross, Division for Promotion of International Humanitarian Law, Geneva.

LOGISTICAL SUPPORT TO UN PEACEKEEPING

[In English, French and Spanish]

Introduces students to logistics operations in United Nations peace operations. This basic course gives the background and rationale behind United Nations Peacekeeping logistics, the strategy employed in the field and at Headquarters, introduces the mission life-cycle, explains how financial support is gained, and introduces the different components that make up integrated logistics support in a field mission. Eight lessons, 236 pages.

COURSE AUTHOR: Mr. Kamran Baig, Coordinator of Common Services at the UN Office at Nairobi (UNON) and formerly served at ONUB, UNMIL, and UNMIBH.

OPERATIONAL LOGISTICAL SUPPORT OF UN PEACEKEEPING: INTERMEDIATE LOGISTICS

[In English, French and Spanish]

Provides the student with a background in intermediate-level topics of United Nations Operational Logistics. Topics include an overview of UN operational logistics, command and control, planning, supply, engineering support, fire protection, environmental measures, transportation, aviation and air services, maintenance, medical aspects of logistical support, communications, postal and courier services. Ten lessons, 174 pages.

COURSE AUTHOR: Major Don Leslie, Canadian Forces, Ret.

ADVANCED TOPICS IN UN LOGISTICS: THE PROVISION OF TROOPS AND CONTINGENT-OWNED EQUIPMENT (COE) AND THE METHOD FOR REIMBURSEMENT

[In English, French and Spanish]

The purpose of this Advanced Logistics course is to provide students with an in-depth look at the provision of, and reimbursement for, troops and equipment that troop contributing nations provide to UN peacekeeping missions. The primary reference is the UN COE Manual and for ease of reference the lessons follow the same sequence as the manual. Students will understand what the COE system was designed to achieve and the rationale behind its creation. Topics include standard elements of COE, verification, transportation, loss and damage, rates, and responsibilities. References include glossary of terms, rate tables, and a sample MOU. Ten lessons, 166 pages.

COURSE AUTHOR: Major Don Leslie, Canadian Forces, Ret.

MINE ACTION: HUMANITARIAN IMPACT, TECHNICAL ASPECTS, AND GLOBAL INITIATIVES

[In English, French and Spanish]

The global problem of landmines and how international organisations approach the problem. Topics include The Anti-Personnel Mine Ban Treaty (Ottawa MBT); mine action guidelines for ceasefires and peace agreements; landmine and UXO safety training; identifying landmines and UXOs; International Mine Action Standards (IMAS) and guidelines for application; victim assistance; mine risk education; UNICEF mine action strategy; mine information; mine action assessment; and electronic mine action network. Seven lessons, 272 pages.

COURSE AUTHORS: Mr. Martin Donoghue, UN Mine Action Service and Mr. Adrian Wilkinson, Geneva International Centre for Humanitarian Demining (GICHD).

PEACEKEEPING AND INTERNATIONAL CONFLICT RESOLUTION

[In English, French and Spanish]

The overall aim of this course is to provide the student with a basic understanding of the field of Conflict Resolution and its application – both theoretically and practically – to peacekeeping intervention in contemporary international conflicts. Topics include the nature of conflict, key concepts of conflict resolution, contemporary conflict dynamics, conflict mapping, early warning and conflict prevention, peacekeeping and conflict resolution in war zones, peace settlements and post-conflict peace building, the role of culture in conflict resolution, and gender issues. Includes lesson exercises and participation in the Peace Operations Training Institute on-line message board. Ten lessons, 216 pages.

COURSE AUTHORS: Professor Tom Woodhouse and Dr. Tamara Duffey, Centre for Conflict Resolution, Department of Peace Studies, University of Bradford, UK.

PEACEKEEPING IN THE FORMER YUGOSLAVIA: FROM THE DAYTON ACCORD TO KOSOVO

[In English]

Familiarises the student with the military and political efforts to bring peace to the Former Yugoslavia 1995-1999. Historical background, the Dayton Accord, UN Missions prior to IFOR, SFOR, NATO, the Kosovo Crisis, the KLA and the JLA, the role of the media, missions completed and ongoing. Nine lessons, 258 pages.

COURSE AUTHORS: Professor Sunil Ram, Canadian Forces Ret; and Dr. Shreesh Juyal, University of Regina, Canada.

PRINCIPLES FOR THE CONDUCT OF PEACE SUPPORT OPERATIONS

[In English]

Students learn the operational applications and political implications of the full range of Peace Support Operations in today's complex environment. Conceptual approaches, principles, operational techniques, peacekeeping, peace enforcement, peace support, combat, the promotion of consent, C3, techniques and planning for peace operations. Seven lessons, 172 pages.

COURSE AUTHORS: LTC Philip Wilkinson, MBE, Army of the United Kingdom; LTC Richard Rinaldo, U.S. Army, Retired.

SECURITY MEASURES FOR UNITED NATIONS PEACEKEEPERS

[In English, French and Spanish]

Prepares military and civilian personnel for inevitable security problems on any UN mission. Topics include security defined, security in UN missions, security in the mandate, HQ security, bases, checkpoints, vehicles, communications, weapons, defence, diplomatic and envoy status, assault, rape, hostage-taking, terrorist bombing, ambushes, blackmail. Includes case studies, glossary, field extracts, statistics of death, injury and hostage taking in UN missions, list of useful security and related publications, list of related internet sites. Ten lessons, 224 pages. COURSE AUTHOR: Paul Medhurst, Ph.D., former Deputy Chief, Security and Safety Section, UN Office, Vienna.

UNITED NATIONS MILITARY OBSERVERS: METHODS AND TECHNIQUES FOR SERVING ON A UN OBSERVER MISSION

[In English, French and Spanish]

This course will assist in training Military Observers by enhancing the general understanding of peacekeeping and by providing specific knowledge of methods and techniques for serving on a United Nations mission. Beginning with a strategic overview of the United Nations organisation, the course moves through the operational spectrum of the Department of Peacekeeping Operations and ends at the tactical level of "on the ground" knowledge and skills required for an individual MILOB to succeed. Thirteen lessons, 254 pages.

COURSE AUTHOR: LTC Phyllis Mihalas, United States Army Reserve, Instructor at the Joint Forces Staff College in Norfolk, Virginia, USA; previously served at UNMEE.

UNITED NATIONS POLICE: RESTORING CIVIL ORDER FOLLOWING HOSTILITIES

[In English, French and Spanish]

This course familiarises the student with the roles and duties of UN Police in restoring civil order following hostilities. Topics include the UN and the UN Charter, a History of UNPOL Operations, Privileges and Responsibilities, Staff Duties, Reporting, Liaison, Negotiation, Mediation, the Use of Interpreters, Administrative Matters, Logistics, Security and Safety, Hijacking, Detainment, Mines, Sniper Fire, First Aid, Communications, Radio Procedures, Driving, and various reference materials. Nine lessons, 186 pages.

COURSE AUTHORS: Detective Chief Inspector Peter Heepen, German State Police, UNPOL Monitor UN IPTF Bosnia-Herzegovina and OSCE Kosovo Verification Mission; and Colonel Guenther Freisleben, German State Police, formerly EU Police Mission in Bosnia-Herzegovina and Chief Adviser in the Republika Srpska, Head of the State Police College Wertheim.

Appendix 3

Guidelines and a Partial List of Suitable Topics for the Thesis

Below is a list of some suggested topics for student theses. However, students are encouraged to modify, focus, or expand the titles suggested here, or propose additional topics not included on this list. Students shall submit their proposed topic to their Thesis Adviser for review and forwarding for approval by the Thesis Coordinator.

Each Thesis shall be written under the supervision of the Thesis Adviser and in a manner appropriate to the topic. Each Thesis shall be an original work on the part of the student. It shall explore in depth a specific topic within peacekeeping or related to peacekeeping. The Thesis shall be written at a level consistent with graduate-level university standards. It shall be appropriately documented with footnotes, endnotes, and citations, and should include a thorough bibliography.

When a Thesis has been approved by the Thesis Coordinator it shall be posted on the Internet and available for public inspection. Theses may document established history but may also take an advocacy position or recommend changes based on facts discussed in the Thesis.

Once completed, one copy of the Thesis shall be submitted to the Thesis Adviser, using the example cover page as provided in this Appendix.

Agenda for Peace	Peacekeeping and International Conflict Resolution
Air Support of Peacekeeping	Peacekeeping and International Relations
Blockades and Embargoes	Peacekeeping in the Middle East
Civilian and Military Coordination	Peacekeeping Training
Commanding Peacekeeping Operations	Peacekeeping in Africa
Convoys and Escorts	Peacekeeping and Reconciliation
Communications, Signal, and Peacekeeping	Preventive Diplomacy
Cultural and Cross-Cultural Considerations	Preventive Deployment
Dag Hammarskjöld and His Impact on Peacekeeping	Rapid Reaction Force
Mine Action (Demining)	Rules of Engagement
Department of Peacekeeping Operations	Specific Peacekeeping Operations: UNTSO, UNIFIL, UNFICYP, etc.
Election Monitoring and Peacekeeping	Standby Forces
Ethical Issues in Peacekeeping	Standing Forces
Financing Peacekeeping	Terrorism
History of Peacekeeping	The Brahimi Report
Human Rights and Peacekeeping Operations	The Law of Armed Conflict (War)
Humanitarian Relief Operations	The Psychology of Peacekeeping
Intelligence and Peacekeeping	The Role of (specific nation i.e. Argentina, Australia, Austria, etc.) in Peacekeeping
International Humanitarian Law	The Role of the Secretary-General in Peacekeeping
Lester B. Pearson and His Impact on Peacekeeping	The Role of the Security Council in Establishing Peacekeeping Operations
Legal Issues of Peacekeeping	The Role of the UN Special Committee on Peacekeeping Operations
Logistical Support of Peacekeeping Operations	The Sociology of Peacekeeping
Operations Centre	Staffing a UN Peacekeeping Mission
Medical Aspects of Peacekeeping	The UN Charter
Military Staff Committee	UN Police
Nation Building	UN Volunteers
Non-lethal Force	UN Military Observers
NATO and Peacekeeping	Women and Peacekeeping
Naval Support of Peacekeeping	
NGO's and Their Role in Peacekeeping	
Peace Enforcement	
Peace Building	

Legal Issues of Peacekeeping

A Thesis

by

Major Alpha. B. Charlie

Canadian Armed Forces

presented in partial completion of the requirements of

The Certificate-of-Training in United Nations Peace Support Operations.

Submitted: _____
Signature of Student Date

Forwarded Recommending Approval: _____
Signature of Thesis Adviser Date

Approved: _____
Signature of Thesis Coordinator Date

Appendix 4
Petition to Commence the Thesis

This petition form is to be used by the student to obtain approval to commence development of a thesis on a specific topic.

To be completed by the student

1. Name
2. Postal Mailing Address
3. Nationality
4. Affiliation (optional) i.e. Army of France, Oxford University, ICRC, etc.
5. Phone number, Fax number, and E-mail address
6. Thesis topic and Brief Description (including language in which thesis will be written).
7. Name of Thesis Adviser
8. Student's signature and date of submission.

I hereby submit this Petition to Commence the Thesis in partial fulfilment of the requirements leading to the Certificate-of-Training in United Nations Peace Support Operations.

Signature of Student

Date

To be completed by the Thesis Adviser

1. Name of Thesis Adviser
2. Postal Mailing Address of Thesis Adviser
3. Phone number, Fax number, and E-mail address
4. Signature recommending approval

I hereby recommend approval of the thesis as proposed above and I agree to serve as the Thesis Adviser.

Signature of Thesis Adviser

Date

To be completed by the Thesis Coordinator

I hereby approve of the thesis as proposed.

Signature of Thesis Coordinator

Date

Appendix 5 Petition for The Certificate

This form shall be used by the student to notify the Executive Director of the Peace Operations Training Institute that the student has completed all requirements needed to earn the *Certificate-of-Training in United Nations Peace Support Operations*. The Executive Director of the Institute shall review the petition as contained in this form, verify the completion of the requirements, and inform the student of either a positive or negative determination. If the determination is positive, the Executive Director of the Institute shall process the Certificate-of-Training and award it to the student. If the determination is negative, the Executive Director of the Institute shall inform the student the reasons for the finding and make it clear what additional action will be needed for completion.

1. Name (exactly as it should appear on the *Certificate-of-Training in United Nations Peace Support Operations* -- include rank or title as appropriate).
2. Postal Mailing Address where certificate should be sent
3. Nationality
4. Affiliation (optional, but if provided it should be exactly as it should appear on the *Certificate-of-Training in United Nations Peace Support Operations*).
5. Phone number, Fax number, and E-mail address
6. Completion of requirements:
 - 6a. Name of classroom course completed
 - 6b. Organisation conducting classroom course
 - 6c. Date of completion of classroom course
 - 6d. List 12 Peace Operations Training Institute correspondence courses completed
 - 6e. Thesis title and date
7. Student's signature and date of submission.
I hereby submit this Petition for The Certificate.

Signature of Student

Date

**Appendix 6
Per-Student Budget**

<u>Programme Component</u>	<u>Cost</u>
1. Existing resident classroom training	Varies*
2. Institute correspondence courses	
12 printed course booklets	US\$1,670
12 courses on CD-Rom	1,370
12 courses downloaded to your computer	950
3. Thesis Fee	
3a. Thesis Adviser	500
3b. Thesis Coordinator	250
3c. Certificate	250
3d. Overhead	<u>239</u>
Total Thesis Fee	1,239
COTIPSO Course and Thesis Fee Total	
With 12 printed courses	US\$2,909
With 12 courses on CD-ROM	2,609
With 12 downloaded courses	2,189

* Resident Classroom Training Costs vary by institution and are not included in any fee paid to the Peace Operations Training Institute. Please contact the Resident Course Provider directly for pricing and enrolment details.